**Councillors are hereby summoned and members of the public and press invited to the meeting of the council to be held in the Village Hall, Main Street, Shutlanger on 9 May 2019 at 8.00pm when the following business will be transacted.**

**Date issued / posted: 3 May 2019**

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**AGENDA**

**19-05-1** To receive nominations and **ELECT THE CHAIR** of the Parish Council for the year**.**

**19-05-2** Sign the **ACCEPTANCE OF OFFICE** forms by the Chair.

**19-05-3** **CHAIRMANS ANNOUNCEMENTS**

**19-05-4** To receive and approve **APOLOGIES** for absence.

**19-05-5** To determine **DISPENSATION** requests and to receive any **DECLARATION OF INTEREST** on items on the agenda.

**19-05-6** To receive nominations and **ELECT A VICE CHAIR** of the Parish Council for the year.

**19-05-7** To appoint an **INTERNAL VERIFIER** for the council’s accounts.

**19-05-8** To appoint an **INTERNAL AUDITOR** for the council’s accounts.

**19-05-9** To appoint a representative of the **VILLAGE HALL COMMITTEE.**

**19-05-10** To fix the **DATES OF THE PARISH COUNCIL MEETINGS** for the year, being the second Thursday of each alternate month starting January of each year or as otherwise designated by the Clerk as it be necessary.

**11 July, 12 September, 14 November, 9 January 2020, 12 March 2020, 14 May 2020.**

**19-05-11** To receive and Sign the **MINUTES** of the meeting held on 14 March 2019

**19-05-12** To review the following **POLICY** of the council**.**

**19-05-13** To receive any **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE.**

**19-05-14** To approve **PLANNING APPLICATIONS.**

**8 Main Road Showsley – Work to Tree.**

**19-05-15** To discuss the **CLERKS REPORT**.

**19-05-16** To receive the **FINANCE REPORT.**

* 1. To note any receipts, None

1. To note bank balance as at 31 March 2019 **£25,360.39**
2. To note attached payments made since the last meeting.
3. To determine payment of the attached accounts.

**19-05-17** To consider and agree any new items and any removals from the Councils updated **ASSET REGISTER.**

**19-05-18** To note and accept the **INTERNAL AUDIT REPORT** for 2018-19 and to Approve and sign the **ANNUAL AUDIT RETURN** for 2018-19.

**19-05-19** To reviewany **CORRESPONDENCE / CONSULTATION DOCUMENTS.**

**19-05-20** To consider and agree the recommendations for **DOG WASTE BINS.**

**19-05-21** To receive **ITEMS FOR THE NEXT MEETING** on **11 July 2019**

**19-05-22** Meeting **CLOSE.**

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**John Scott**

**Clerk to Shutlanger Parish Council**

**Documents attached**

**Clerks Report, Asset Register, Payments Made, Accounts to be paid.**

*Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days’ notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.*

**i) Payments made since the last meeting**



**ii) Accounts to be paid**

**Details to follow**

**ASSETT Register**

