

Shutlanger Parish Council

Parish Clerk John Scott
Parish Office 2 Broadwater Lane, Towcester NN12 6YF
Telephone 07738-760618
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Website www.shutlangerparishcouncil.org.uk



Minutes of the meeting of the council held on 12 November 2020 at 8.00pm when the following business was transacted. This meeting was a virtual meeting and held on ZOOM. Members of the public were invited to join.

Present: Cllrs. Olsson, Evans (nee Young chair), Clements, Newson, Roberts, Chambers, Lindsay.

Date issued / posted: November 2020

AGENDA

- 12-11-1** **CHAIRMAN'S ANNOUNCEMENTS** were made.
- 12-11-2** There were no **APOLOGIES** to receive and approve for absence.
- 12-11-3** There were no **DISPENSATION** requests and no **DECLARATIONS OF INTEREST** on items on the agenda.
- 12-11-4** The **MINUTES** of the meeting held on 10 September 2020 were approved and will be signed later.
- 12-11-5** The following **POLICY** of the council, previously circulated was reviewed and it was **RESOLVED** to make the necessary changes and approve at the next meeting.

Risk Assessment Policy

- 12-11-6** **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE** were reviewed, and it was agreed:

That the council would publish a further Covid-19 Communication to the residents, the Clerk to submit a draft for approval, in particular food box availability.

The streetlight at the corner of Bakers Lane and Main Road was discussed and it was agreed that the Clerk would follow up to determine if a solution could be found to the issue of poor visibility.

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The issues that there is no pavement to the Plough from Showsley Road and not sufficient gap to use the Alley from Twitch Hill was discussed and further investigation is necessary. Clerk will follow up with Highways.

The issues of car parking on High Street were discussed and that residents are not leaving sufficient gap for pedestrians / wheelchairs etc. to pass. The Clerk will submit a draft letter for approval to be posted to residents.

Village tidiness was discussed, and the Clerk will have the excess leaves removed in the Alley between Twitch Hill and Main Road.

The Laurel Trees on Bakers Lane need trimming back (Horseshoe Cottage), the Clerk will discuss with the owners.

Laurel tree overhanging branches in the Alley between Twitch Hill and Main Road, the Clerk will discuss with the owners.

12-11-7 There were no **PLANNING APPLICATIONS** to approve.

12-11-8 The **CLERKS REPORT** was discussed.

12-11-9 The **FINANCE REPORT** was received, and it was **RESOLVED** to approve the payments to be made.

- 1) To note any receipts £9,400.58
- 2) To note bank balance as of 31 October 2020 **£32,934.01**
- 3) To note attached payments made since the last meeting.
- 4) To determine payment of the attached accounts.
- 5) To consider and agree any new items and any removals from the Councils updated **ASSET REGISTER**.

12-11-10 **CORRESPONDENCE / CONSULTATION DOCUMENTS** were reviewed, and it was noted that the Speedwatch program would be postponed until summer 2021.

12-11-11 **The PARISH PLAN REVIEW** was discussed, and councillors will review once more before the final version is submitted to the committee.

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12-11-12 **TRIANGLES and FLOWERPOTS** were discussed and in general considered to be a good idea and to be followed up. The Clerk will investigate options and feedback to the council including a method of asking the residents for their views.

12-11-13 The **BUDGET** for 2021/22 was discussed and a few options were reviewed.

The Clerk will submit some revisions and follow up on additional ideas for 2021/22 expenditure and Precept including:

Pavement renewal.
Highway repairs
Using surplus funds to repay Loans
Funding for the Village Hall repairs program.
Gas Supply to the village.

12-11-14 To receive **ITEMS FOR THE NEXT MEETING** on **14 January 2021**.

12-11-15 Meeting **CLOSED**.

A handwritten signature in black ink, appearing to be 'John Scott', with a long horizontal stroke underneath.

John Scott
Clerk to Shutlanger Parish Council

Documents attached

Asset Register, Payments Made, Accounts to be paid.

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

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i) Payments made since the last meeting

Cheque No	Amount	VAT Inc	Payee	Description
0	413.00	-	J R Scott Salary	Salary
0	201.60	33.60	N J Blackwell	Grass Cutting
0	413.00	-	J R Scott Salary	Salary
0	113.64	-	Clerk Expenses	Expenses
0	229.20	38.20	N J Blackwell	Grass Cutting

ii) Accounts to be paid

Amount	VAT Inc	Payee	Description
413.00	-	J R Scott Salary	Salary
307.20	51.20	N J Blackwell	Grass Cutting
413.00	-	J R Scott Salary	Salary
129.75	-	Clerks Expenses	Expenses
368.40	-	N J Blackwell	Grass Cutting
686.22	-	Came & Co	Insurance

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ASSET Register

Reg No	Category	Description	Supplier	Location	Purchase Price
3	Fixtures	Bus shelter		Main Road	1,522.93
4	Fixtures	Bus stop flag + post		Main Road	200.00
5	Fixtures	Public seat		Main Road	304.55
6	Fixtures	2 Notice boards		High Street, Bakers Lane,	1,200.00
7	Fixtures	3 Village planters		Showsley Rd, Main Road (2)	500.00
8	Signage	VAS 1 sign	Sierzeaga GR32FC	Main Road (Towcester side)	3,000.00
9	Signage	VAS 2 sign Solar	Swarco	Main Road (Stoke side)	3,433.00
11	Fixtures	Defibrillator and cabinet	Community Heartbeat	Bakers Lane	2,426.00
12	Office	Laptop computer	HP	Parish Office	390.00
18	Gates/Fences	Gate and posts		Playing field, Showsley Rd	760.00
20	Land	Playing Field		Showsley Road	30,000.00
21	Lights	Quantity 19 Phillips 35w Libra Lights	Aylesbury Mains	Entire Village	6,830.61
22	Signage	RCD for VAS 1		Main Rd Showsley Rd Junction	358.20
23	Signage	Software for VAS 1 Unit		Parish Office	-
24	Fixtures	Dog Bins x 3		Various	684.00
25	Office	Planning Equipment		Parish Office	859.69
26	Equipment	Playing Field Equipment		Playing field, Showsley Rd	9,287.09
27	Equipment	Playing Field Equipment		Playing field, Showsley Rd	37,148.35
28	Gates/Fences	Playing Field Fence		Playing field, Showsley Rd	2,600.00
				Total	101,504.42