

# Shutlanger Parish Council

Parish Clerk            John Scott  
Parish Office            2 Broadwater Lane, Towcester NN12 6YF  
Telephone                07738-760618  
E-mail                     [clerk@shutlangerparishcouncil.org.uk](mailto:clerk@shutlangerparishcouncil.org.uk)  
Website                    [www.shutlangerparishcouncil.org.uk](http://www.shutlangerparishcouncil.org.uk)



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**Councillors are hereby summoned and members of the public and press invited to the meeting of the council to be held on 14 January 2021 at 8.00pm when the following business will be transacted. This meeting will be a virtual meeting and held on ZOOM. Anyone wishing to join via video should read the instructions on the Council website or contact the Clerk as above. Anyone wishing to join via telephone should call 0203 481 8871 (Not freephone, normal charges apply) and use the meeting number 618 529 8871.**

**Full instructions about joining the meeting are on the Council's website.**

**Date issued / posted:**

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## AGENDA

- 14-01-1            CHAIRMAN'S ANNOUNCEMENTS**
- 14-01-2            To receive and approve **APOLOGIES** for absence.**
- 14-01-3            To determine **DISPENSATION** requests and to receive any **DECLARATION OF INTEREST** on items on the agenda.**
- 14-01-4            To receive and sign the **MINUTES** of the meeting held on 12 November 2020.**
- 14-01-5            To review the following **POLICY** of the council, previously circulated.**
- Risk Assessment Policy**
- 14-01-6            To receive any **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE**.**
- 14-01-7            To review any **PLANNING APPLICATIONS**.**
- 14-01-8            To discuss the **CLERKS REPORT**.**
- 14-01-9            To receive the **FINANCE REPORT**.**
- 1)        To note any receipts £0
  - 2)        To note bank balance as of 31 December 2020 **£28,848.26**
  - 3)        To note attached payments made since the last meeting.
  - 4)        To determine payment of the attached accounts.

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- 5) To consider and agree any new items and any removals from the Councils updated **ASSET REGISTER**.

**14-01-10**                         To review any **CORRESPONDENCE / CONSULTATION DOCUMENTS**.  
  
 To appoint a **Police Liaison Representative to act as a single point of contact with Northamptonshire Police**.

**14-01-11**                         To discuss **PARISH PLAN REVIEW**.

**14-01-12**                         To discuss refurbishment / maintenance of Twitch Hill Alley railings and bollards.

**14-01-13**                         To **APPROVE** the **BUDGET** for 2021/22  
  
 To discuss Grant to the Village Hall.

**14-01-14**                         To receive **ITEMS FOR THE NEXT MEETING** on **March 2021**.

**14-01-15**                         Meeting **CLOSE**.

**John Scott**  
**Clerk to Shutlanger Parish Council**

**Documents attached**

**Asset Register, Payments Made, Accounts to be paid.**

*Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.*

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## i) Payments made since the last meeting

Amount	VAT Inc	Payee	Description
413.00	-	J R Scott Salary	Salary
307.20	51.20	N J Blackwell	Grass Cutting
413.00	-	J R Scott Salary	Salary
129.75	-	Clerks Expenses	Expenses
368.40	-	N J Blackwell	Grass Cutting
686.22	-	Came & Co	Insurance

## ii) Accounts to be paid

Microsoft		79.99		79.99	Software
Street Signs Direct		160.79	26.80	133.99	Twitch Hill Sign
Playground Inspection Company		81.00	13.50	67.50	Inspection
PKF Littlejohn		240.00	40.00	200.00	Annual External Audit Fee
TBS		13.46	2.24	11.22	Twitch Hill Sign Postfix
J R Scott Salary		388.00		388.00	Salary
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## ASSET Register

Reg No	Category	Description	Supplier	Location	Purchase Price
3	Fixtures	Bus shelter		Main Road	1,522.93
4	Fixtures	Bus stop flag + post		Main Road	200.00
5	Fixtures	Public seat		Main Road	304.55
6	Fixtures	2 Notice boards		High Street, Bakers Lane,	1,200.00
7	Fixtures	3 Village planters		Showsley Rd, Main Road (2)	500.00
8	Signage	VAS 1 sign	Sierzeaga GR32FC	Main Road (Towcester side)	3,000.00
9	Signage	VAS 2 sign Solar	Swarco	Main Road (Stoke side)	3,433.00
11	Fixtures	Defibrillator and cabinet	Community Heartbeat	Bakers Lane	2,426.00
12	Office	Laptop computer	HP	Parish Office	390.00
18	Gates/Fences	Gate and posts		Playing field, Showsley Rd	760.00
20	Land	Playing Field		Showsley Road	30,000.00
21	Lights	Quantity 19 Phillips 35w Libra Lights	Aylesbury Mains	Entire Village	6,830.61
22	Signage	RCD for VAS 1		Main Rd Showsley Rd Junction	358.20
23	Signage	Software for VAS 1 Unit		Parish Office	-
24	Fixtures	Dog Bins x 3		Various	684.00
25	Office	Planning Equipment		Parish Office	859.69
26	Equipment	Playing Field Equipment		Playing field, Showsley Rd	9,287.09
27	Equipment	Playing Field Equipment		Playing field, Showsley Rd	37,148.35
28	Gates/Fences	Playing Field Fence		Playing field, Showsley Rd	2,600.00
				<b>Total</b>	<b>101,504.42</b>