

Shutlanger Parish Council

Parish Clerk John Scott
Parish Office 2 Broadwater Lane, Towcester NN12 6YF
Telephone 07738-760618
E-mail clerk@shutlangerparishcouncil.org.uk
Website www.shutlangerparishcouncil.org.uk



Minutes of the meeting of the council held on 14 January 2021 at 8.00pm when the following business was transacted. This meeting was a virtual meeting and held on ZOOM. Members of the public were invited to join.

Present: Cllrs. Olsson, Evans (Chair), Clements, Newson (deputised as Clerk), Roberts, Chambers, Lindsay.

Minutes

- 14-01-1** **CHAIRMAN'S ANNOUNCEMENTS** were made.
- 14-01-2** There were no **APOLOGIES** to approve for absence.
- 14-01-3** There were no **DISPENSATION** requests and Cllrs Chambers, and Lindsay declared an **INTEREST** on item 13 on the agenda.
- 14-01-4** The **MINUTES** of the meeting held on 12 November 2020 were approved and will be signed later.
- 14-01-5** It was **RESOLVED** to defer the review of the Risk Assessment Policy until the next meeting.
- 14-01-6** There were no Items **MEMBERS OF THE PUBLIC WISH TO RAISE.**
- 14-01-7** There were no **PLANNING APPLICATIONS.**
- 14-01-8** The **CLERKS REPORT** will be reviewed at the next meeting.
- New additional items for follow up are:
- The repair to the swing.
 A sign for the "No Parking" outside the phone booth.
 Report the blocked drain status.
 Report the status of the pavements (Moss etc)
- 14-01-9** The shortened version of the **FINANCE REPORT and PAYMENTS** was approved with the attached payments.

Copies of all council papers are available to download at
www.shutlangerparishcouncil.org.uk

Council members can be contacted via the Clerk

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- 1) To note any receipts £0
- 2) To note bank balance as of 31 December 2020 **£28,848.26**
- 3) To note attached payments made since the last meeting.
- 4) To determine payment of the attached accounts.
- 5) To consider and agree any new items and any removals from the Councils updated **ASSET REGISTER**.

14-01-10 It was **RESOLVED** that John Scott was appointed to be the Police Liaison Representative to act as a single point of contact with Northamptonshire Police.

14-01-11 It was **RESOLVED** to review the **PARISH PLAN REVIEW** at the next meeting.

14-01-12 It was **RESOLVED** that a refurbishment of the Twitch Hill barriers would be undertaken. It was also **RESOLVED** that additional litter pickers would be purchased to assist with keeping this area clean.

14-01-13 It was **RESOLVED** to accept the budget for 2021-22 as follows.

Expenditure £15,125 running costs
 £5,000 on support for the Village Hall
 £1,000 further investment in the playing field.

It was **RESOLVED** to submit at precept at the same level as last year, £17,000.

It was **RESOLVED** that the additional funds needed to fulfil the budget would come from reserves. £4,125

14-01-14 **ITEMS FOR THE NEXT MEETING** on 11 March 2021 will include deferred items from this meeting.

14-01-15 Meeting **CLOSED at 20:59**.

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John Scott
Clerk to Shutlanger Parish Council

Documents attached

Asset Register, Payments Made, Accounts to be paid.

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

i) Payments made since the last meeting

Amount	VAT Inc	Payee	Description
413.00	-	J R Scott Salary	Salary
307.20	51.20	N J Blackwell	Grass Cutting
413.00	-	J R Scott Salary	Salary
129.75	-	Clerks Expenses	Expenses
368.40	-	N J Blackwell	Grass Cutting
686.22	-	Came & Co	Insurance

ii) Accounts to be paid

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Microsoft		79.99		79.99	Software
Street Signs Direct		160.79	26.80	133.99	Twitch Hill Sign
Playground Inspection Company		81.00	13.50	67.50	Inspection
PKF Littlejohn		240.00	40.00	200.00	Annual External Audit Fee
TBS		13.46	2.24	11.22	Twitch Hill Sign Postfix
J R Scott Salary		388.00		388.00	Salary
J R Scott Salary		388.00		388.00	Salary

DRAFT

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ASSET Register

Reg No	Category	Description	Supplier	Location	Purchase Price
3	Fixtures	Bus shelter		Main Road	1,522.93
4	Fixtures	Bus stop flag + post		Main Road	200.00
5	Fixtures	Public seat		Main Road	304.55
6	Fixtures	2 Notice boards		High Street, Bakers Lane,	1,200.00
7	Fixtures	3 Village planters		Showsley Rd, Main Road (2)	500.00
8	Signage	VAS 1 sign	Sierzeaga GR32FC	Main Road (Towcester side)	3,000.00
9	Signage	VAS 2 sign Solar	Swarco	Main Road (Stoke side)	3,433.00
11	Fixtures	Defibrillator and cabinet	Community Heartbeat	Bakers Lane	2,426.00
12	Office	Laptop computer	HP	Parish Office	390.00
18	Gates/Fences	Gate and posts		Playing field, Showsley Rd	760.00
20	Land	Playing Field		Showsley Road	30,000.00
21	Lights	Quantity 19 Phillips 35w Libra Lights	Aylesbury Mains	Entire Village	6,830.61
22	Signage	RCD for VAS 1		Main Rd Showsley Rd Junction	358.20
23	Signage	Software for VAS 1 Unit		Parish Office	-
24	Fixtures	Dog Bins x 3		Various	684.00
25	Office	Planning Equipment		Parish Office	859.69
26	Equipment	Playing Field Equipment		Playing field, Showsley Rd	9,287.09
27	Equipment	Playing Field Equipment		Playing field, Showsley Rd	37,148.35
28	Gates/Fences	Playing Field Fence		Playing field, Showsley Rd	2,600.00
				Total	101,504.42