

# Shutlanger Parish Council

Parish Clerk            John Scott  
Parish Office            2 Broadwater Lane, Towcester NN12 6YF  
Telephone                07738-760618  
E-mail                     [clerk@shutlangerparishcouncil.org.uk](mailto:clerk@shutlangerparishcouncil.org.uk)  
Website                    [www.shutlangerparishcouncil.org.uk](http://www.shutlangerparishcouncil.org.uk)



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**Minutes of the meeting of the council held on 11 March 2021 at 8.10pm when the following business was transacted. This meeting was a virtual meeting and held on ZOOM. Members of the public were invited to join.**

**Present:            Cllrs. Olsson, Evans (Chair), Clements, Newson, Roberts, Chambers, Lindsay.  
                         2 members of the public.**

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## Minutes

- 11-03-1            CHAIRMAN'S ANNOUNCEMENTS** were made.
- 11-03-2            No APOLOGIES** for absence were received.
- 11-03-3            There were no DISPENSATION** requests and no **DECLARATION OF INTEREST** on items on the agenda.
- 11-03-4            The MINUTES** of the meeting held on 14 January 2021 were approved.
- 11-03-5            There were no POLICIES** reviewed.
- 11-03-6            There were no ITEMS MEMBERS OF THE PUBLIC WISHED TO RAISE.**
- Some of the drains are blocked, the Clerk will investigate and report.  
The drain at the junction of High Street and Showsley Road has collapsed,  
Clerk to report to Highways.
- 11-03-7            There were no PLANNING APPLICATIONS** for approval.
- 11-03-8            The CLERKS REPORT** was discussed.

Grass seeding to Twitch Hill will require further investigation by the Clerk. It was suggested that there would be better options including Turfing the area.

The council agreed that a 4<sup>th</sup> Contingency circular to the residents was not necessary at this stage.

An update was given by Miranda Wixon on the current work undertaken by the local foodbank.

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The entrance to the play area will be further investigated by the Clerk with suitable options offered for discussion.

The Clerk will also request a larger waste bin outside the Playing Field.

A new sign to be designed for the Playing Field with particular attention to Waste, Dogs, and parking. This could be on the gate itself or a stand alone sign inside the playing field.

The Clerk to request that PCSO visit the village to check that illegal meetings are not being held on the Playing Field.

- 11-03-9**            The **FINANCE REPORT** was accepted, **and approval** was given for the attached payments.
- 11-03-10**            **CORRESPONDENCE / CONSULTATION DOCUMENTS** were reviewed, and it was agreed that Cllr Evans would respond to the "Dog Survey".
- 11-03-11**            The **PARISH PLAN REVIEW** was undertaken and accepted by the council; this will now be reviewed by independent residents for final approval.
- 11-03-12**            To discuss refurbishment / maintenance of Twitch Hill Alley railings and bollards.  
It was agreed that the bollards would be replaced with a gate, the Clerk to offer alternatives at the next meeting.
- 11-03-13**            Update was given regarding the timetable for Local **ELECTIONS**.
- 11-03-14**            To discuss **GAS SUPPLY** to the village.  
  
It was agreed to set up a working party to evaluate the latest legislation and opportunities that could impact on the village. Cllrs Roberts and Newson will head up the working Party.  
  
An update will be given to the council at the September meeting.
- 11-03-15**            **ITEMS FOR THE NEXT MEETING on 13 May 2021** were discussed.
- 11-03-16**            Meeting **CLOSED at 21:08**

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**John Scott**  
**Clerk to Shutlanger Parish Council**

## Documents attached

### **Asset Register, Payments Made, Accounts to be paid.**

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

#### **i) Payments made since the last meeting**

Microsoft		79.99		79.99	Software
Street Signs Direct		160.79	26.80	133.99	Twitch Hill Sign
Playground Inspection Company		81.00	13.50	67.50	Inspection
PKF Littlejohn		240.00	40.00	200.00	Annual External Audit Fee
TBS		13.46	2.24	11.22	Twitch Hill Sign Postfix
J R Scott Salary		388.00		388.00	Salary
J R Scott Salary		388.00		388.00	Salary

#### **ii) Accounts to be paid**

Jan-21	Marcus Young		561.50	93.60	467.90	Dog Bin Collections
Jan-21	J R Scott Salary	J R Scott Salary	338.00		338.00	Salary
Jan-21	N Blackwell	N Blackwell	35.00		35.00	Leaf Clearance
Jan-21	N Blackwell	N Blackwell	222.00		222.00	Hedge Maintenance
Feb-21	J R Scott Salary		338.00		338.00	Salary

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## ASSET Register

Reg No	Category	Description	Supplier	Location	Purchase Price
3	Fixtures	Bus shelter		Main Road	1,522.93
4	Fixtures	Bus stop flag + post		Main Road	200.00
5	Fixtures	Public seat		Main Road	304.55
6	Fixtures	2 Notice boards		High Street, Bakers Lane,	1,200.00
7	Fixtures	3 Village planters		Showsley Rd, Main Road (2)	500.00
8	Signage	VAS 1 sign	Sierzeaga GR32FC	Main Road (Towcester side)	3,000.00
9	Signage	VAS 2 sign Solar	Swarco	Main Road (Stoke side)	3,433.00
11	Fixtures	Defibrillator and cabinet	Community Heartbeat	Bakers Lane	2,426.00
12	Office	Laptop computer	HP	Parish Office	390.00
18	Gates/Fences	Gate and posts		Playing field, Showsley Rd	760.00
20	Land	Playing Field		Showsley Road	30,000.00
21	Lights	Quantity 19 Phillips 35w Libra Lights	Aylesbury Mains	Entire Village	6,830.61
22	Signage	RCD for VAS 1		Main Rd Showsley Rd Junction	358.20
23	Signage	Software for VAS 1 Unit		Parish Office	-
24	Fixtures	Dog Bins x 3		Various	684.00
25	Office	Planning Equipment		Parish Office	859.69
26	Equipment	Playing Field Equipment		Playing field, Showsley Rd	9,287.09
27	Equipment	Playing Field Equipment		Playing field, Showsley Rd	37,148.35
28	Gates/Fences	Playing Field Fence		Playing field, Showsley Rd	2,600.00
				<b>Total</b>	<b>101,504.42</b>