Shutlanger Parish Council



Parish Clerk John Scott

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Councillors are hereby summoned and members of the public and press invited to the meeting of the council to be held on Thursday 19 May 2022 at 7:30pm where the following business will be transacted. This meeting will be held in the Village Hall.

Date Issued by J R Scott

<u>AGENDA</u>						
19-05-1	To receive nominations and ELECT THE CHAIRMAN of the Parish Council for the year.					
19-05-2	Sign the ACCEPTANCE OF OFFICE form by the Chairman.					
19-05-3	CHAIRMANS ANNOUNCEMENTS.					
19-05-4	To receive and approve APOLOGIES for absence.					
	Cllr. L Olsson, Cllr. Fowler					
19-05-5	To determine DISPENSATION requests and to receive DECLARATION OF INTEREST on items on the agenda.					
19-05-6	To receive nominations and ELECT A VICE CHAIR of the Parish Council for the year.					
19-05-7	To Appoint an INTERNAL VERIFIER for the Council's Accounts.					
19-05-8	To appoint and INTERNAL AUDITOR for the Council's Accounts					
19-05-9	To confirm the DATES OF THE PARISH COUNCIL MEETINGS for the year, being the third Tuesday of each alternate month starting January of each year or as otherwise designated by the Clerk as it be necessary.					
	14 July 2022, 8 September 2022, 10 November 2022,12 January 2023 9 March 2023.					

Copies of all council papers are available to download at www.shutlangerparishcouncil.org.uk
Council members can be contacted via the Clerk.

19-05-10	To receive and Sign the MINUTES of the meeting held on 10 March 2022.					
19-05-11	To confirm that the council will use the GENERAL POWER of COMPETENCE .					
19-05-12	To review the following POLICY of the Council.					
	Risk Assessment. Standing Orders					
19-05-13	To review and approve the continuation of the Council's INSURANCE POLICY.					
19-05-14	To receive any ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE.					
	Raised footpath Twitch Hill / Main Road					
19-05-15	To Invite the WARD COUNCILLORS to speak.					
19-05-16	To review any PLANNING APPLICATIONS.					
19-05-17	To approve the FINANCE REPORT for the 1 Month to 30 April 2021, and to approve PAYMENTS of the attached accounts.					
19-05-18	To approve the INTERNAL AUDIT REPORT and agree to submit a CERTIFICATE of EXEMPTION in place of submitting the ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN to the external auditors.					
19-05-19	To advise alterations to the MEMBERS REGISTER of INTEREST .					
19-05-20	To discuss FOOTPATH GATES.					
19-05-21	To discuss the CLERKS requests.					
	Email addresses. Defibrillator Training Clerks Report Pay Rise					
19-05-22	To discuss the OPEN GARDENS and QUEENS JUBILEE plans.					
19-05-23	To review any other MEETINGS ATTENDED .					
19-05-24	To review any CORRESPONDENCE / CONSULTATION DOCUMENTS.					
19-05-25	To receive ITEMS FOR THE NEXT MEETING on 20 July 2021.					
19-05-26	Meeting CLOSE.					



John Scott Clerk to Shutlanger Parish Council

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting. Please also consider any Covid restrictions that may at the time.

17-Mai	r-22	Mar-22	Gardening Direct (BS)	66.93	6.99	59.94	Bulbs for Gateways
17-Mai	r-22	Mar-22	Gee Tee (BS)	219.84	36.64	183.20	Bluebells
31-Mai	r-22	Mar-22	J R Scott Salary March	338.00	-	338.00	Staff Costs
31-Mai	r-22	Mar-22	N J Blackwell	496.70	99.34	397.36	Grass Maintenance
31-Mai	r-22	Mar-22	Unity Bank Charges	18.00	-	18.00	Bank Charges

				1,105.91	111.06	1,332.85		
Date	Month	Supplier	Invoice Number	Total	VAT	Net	Description	
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04-Apr-22	Apr-22	SSE	32	5.25	0.25	5.00	Electricty	
04-Apr-22	Apr-22	SSE	32	40.14	1.91	38.23	Electricty	
04-Apr-22	Apr-22	ICO	Z2202368	35.00	-	35.00	Registration Cert	
19-Apr-22	Apr-22	2Commune	3796	594.00	99.00	495.00	Web Fees	
30-Apr-22	Apr-22	Clerk Salary	April	338.00		338.00	Staff Costs	
26-Apr-22	Apr-22	Oh Sew Crafty (R Evans)	144199	60.00	9.90	50.10	Bunting Jubilee	
30-Apr-22	Apr-22	Clerk Expenses		33.52	-	33.52	Expenses	