

Shutlanger Parish Council



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Minutes of the meeting of the council held on 19 May 2022 at 7.00 pm when the following business was transacted. The meeting took place at the Village Hall, Shutlanger.

**Present: Cllrs. Evans (Chair), Clements, Chamber, Stanbridge.
The Clerk.**

Date Issued 23 May 2022 Issued by J R Scott

Minutes

- 19-05-1** Nominations were received, and Cllrs Ruth Evans was appointed **CHAIRMAN** of the Parish Council for the year.
- 19-05-2** **ACCEPTANCE OF OFFICE** form was signed by the Chairman.
- 19-05-3** **CHAIRMAN'S ANNOUNCEMENTS** were made.
- 19-05-4** It was **RESOLVED** to approve **APOLOGIES** for absence.
Cllr. L Olsson, Cllr. Newson, Cllr. Lindsay, Cllr. Fowler,
- 19-05-5** There were no **DISPENSATION** requests and no **DECLARATION OF INTEREST** on items on the agenda were received.
- 19-05-6** Nominations were received, and Peter Newson was **ELECTED VICE-CHAIR** of the Parish Council for the year.
- 19-05-7** Cllr. Olsson was appointed **INTERNAL VERIFIER** for the Council's Accounts.
- 19-05-8** NCalc were appointed the **INTERNAL AUDITOR** for the Council's Accounts.
- 19-05-9** It was confirmed that the **DATES OF THE PARISH COUNCIL MEETINGS** for the year, being the third Tuesday of each alternate month starting January of each year or as otherwise designated by the Clerk as it be necessary.

Copies of all council papers are available to download at

www.shutlangerparishcouncil.org.uk

Council members can be contacted via the Clerk.

14 July 2022, 8 September 2022, 10 November 2022, 12 January 2023
9 March 2023.

19-05-10 It was **RESOLVED** to approve the **MINUTES** of the meeting held on 10 March 2022.

19-05-11 It was **RESOLVED** that the council will use **GENERAL POWER of COMPETENCE**.

19-05-12 The following **POLICIES** of the Council were reviewed, and it was **RESOLVED** to adopt the new versions.

Risk Assessment. Standing Orders

19-05-13 The council's **INSURANCE POLICY** was reviewed, and competitive prices would be sought for the renewal.

19-05-14 Items raised by **MEMBERS OF THE PUBLIC**.

The Raised footpath Twitch Hill / Main Road was discussed, and it was agreed that the issue would be reported again.

The sloping footpath on Showsley Road (near the Manor House and 10a) is causing some concern and is unusable by some residents as it is dangerous when wet or icy. The Clerk will report this to Highways.

19-05-15 The **WARD COUNCILLORS** submitted her apologies.

19-05-16 The **PLANNING APPLICATION** below was reviewed, and it was **RESOLVED** that a "No Objection" would be submitted.

WNS/2022/0909/FUL

19-05-17 It was **RESOLVED** to approve the **FINANCE REPORT** for the 1 Month to 30 April 2021, and to approve **PAYMENTS** of the attached accounts.

19-05-18 It was **RESOLVED** to approve **INTERNAL AUDIT REPORT** and agree to submit a **CERTIFICATE of EXEMPTION** in place of submitting the **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN** to the external auditors.

19-05-19 The councillors advised that there were no changes to the **MEMBERS REGISTER of INTEREST**.

19-05-20 It was **RESOLVED** that **FOOTPATH GATES** would be discussed at the next meeting.

19-05-21 The **CLERKS** requests were discussed.

The Clerk re-iterated the need for councillors to have an exclusive email address for their council work.

It was agreed that the Clerk would arrange Defibrillator Training.

It was agreed that the Clerk would receive a Pay Rise in line with the Government recommendations. The increase is from £13.00 per hour to £13.21 per hour with effect from 1st May 2022.

19-05-22 It was **RESOLVED** that the **OPEN GARDENS** and **QUEENS JUBILEE** event would be an official Parish Council event. A suitable Risk Assessment has been undertaken.

19-05-23 There were no other **MEETINGS ATTENDED**.

19-05-24 **CORRESPONDENCE / CONSULTATION DOCUMENTS** were reviewed.

19-05-25 To receive **ITEMS FOR THE NEXT MEETING** on 20 July 2021.

Footpath Gates

19-05-26 Meeting **CLOSED** at 8pm.



John Scott
Clerk to Shutlanger Parish Council

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting. Please also consider any Covid restrictions that may at the time.

17-Mar-22	Mar-22	Gardening Direct (BS)		66.93	6.99	59.94	Bulbs for Gateways
17-Mar-22	Mar-22	Gee Tee (BS)		219.84	36.64	183.20	Bluebells
31-Mar-22	Mar-22	J R Scott Salary March		338.00	-	338.00	Staff Costs
31-Mar-22	Mar-22	N J Blackwell		496.70	99.34	397.36	Grass Maintenance
31-Mar-22	Mar-22	Unity Bank Charges		18.00	-	18.00	Bank Charges

				1,105.91	111.06	1,332.85	
Date	Month	Supplier	Invoice Number	Total	VAT	Net	Description
04-Apr-22	Apr-22	SSE	32	5.25	0.25	5.00	Electricity
04-Apr-22	Apr-22	SSE	32	40.14	1.91	38.23	Electricity
04-Apr-22	Apr-22	ICO	Z2202368	35.00	-	35.00	Registration Cert
19-Apr-22	Apr-22	2Commune	3796	594.00	99.00	495.00	Web Fees
30-Apr-22	Apr-22	Clerk Salary	April	338.00	-	338.00	Staff Costs
26-Apr-22	Apr-22	Oh Sew Crafty (R Evans)	144199	60.00	9.90	50.10	Bunting Jubilee
30-Apr-22	Apr-22	Clerk Expenses		33.52	-	33.52	Expenses

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