

Shutlanger Parish Council



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Minutes of the meeting of the council held on 17 May 2023 at 7.30 pm when the following business was transacted. The meeting took place at the Village Hall, Shutlanger.

Present: Cllrs. Evans (Chair), Chambers , Stanbridge, Clements, Olsson,
The Clerk.

Date Posted: **Posted By: J Scott**

- 17-05-1** Nominations were received and Cllr. Newson was **ELECTED THE CHAIRMAN** of the Parish Council for the year.
- 17-05-2** The **ACCEPTANCE OF OFFICE** will be signed at the next meeting.
- 17-05-3** **CHAIRMANS ANNOUNCEMENTS were made.**
- 17-05-4** **APOLOGIES** for absence were received and approved for

Cllr. Newson, Cllr. Lindsey
- 17-05-5** There were no **DISPENSATION** requests and no **DECLARATION OF INTEREST** on items on the agenda.
- 17-05-6** Nominations were received and Cllr. Stanbridge was **ELECTED A VICE CHAIR** of the Parish Council for the year.
- 17-05-7** Cllr. Olsson was appointed **INTERNAL VERIFIER** for the Council's Accounts.
- 17-05-8** Northants CALC were appointed **INTERNAL AUDITOR** for the Council's Accounts
- 17-05-9** The **DATES OF THE PARISH COUNCIL MEETINGS** for the year, being the second Thursday of each alternate month starting January of each year or as

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Council members can be contacted via the Clerk.

otherwise designated by the Clerk as it be necessary were confirmed by the Council.

13 July, 14 September, 9 November, 11 January 2024, 14 March

17-05-10 It was **RESOLVED** to approve **MINUTES** of the meeting held on 9 March 2023

17-05-11 It was **RESOLVED** the council will use the **GENERAL POWER of COMPETENCE**.

17-05-12 The following **POLICY reviews** of the Council were reviewed and accepted.

Risk Assessment, Standing Orders, Financial Regulations

17-05-13 It was **RESOLVED** to approve the continuation of the Council's **INSURANCE POLICY**.

17-05-14 **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE** were discussed.

A member of the public asked if more consideration could be given to awards for residents that have achieved something special during the years. The council will consider an appropriate scheme for this.

17-05-15 The **WARD COUNCILLORS** sent her apologies.

17-05-16 There were no **PLANNING APPLICATIONS to review**.

17-05-17 It was **RESOLVED** to approve the **FINANCE REPORT** for the 1 Month to 30 April 2023, and to approve **PAYMENTS** of the attached accounts.

17-05-18 It was **RESOLVED** to approve the **INTERNAL AUDIT REPORT** and agree to submit a **CERTIFICATE of EXEMPTION** in place of submitting the **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN** to the external auditors. Section 1 of the AGAR return was approved.

17-05-19 There were no changes to **MEMBERS REGISTER of INTEREST**.

17-05-20 It was agreed that a new **STREETLIGHT would not be placed on Showsley Road**.

17-05-21 The **CLERKS** reminded the Councillors for the need to have a separate email account for council business.

17-05-22 The council **RESOLVED** to accept the costs for the **STEPS and KISSING GATE**.

17-05-23 There were no other **MEETINGS ATTENDED**.

17-05-24 There were no **CORRESPONDENCE / CONSULTATION DOCUMENTS**.

17-05-25 **ITEMS FOR THE NEXT MEETING** on 13 July 2023.

Deposit Account Balance

11-05-26 Meeting **CLOSED** at 8:02pm



John Scott
Clerk to Shutlanger Parish Council

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting. Please also consider any Covid restrictions that may at the time.

Payments To Be Made

Date	Month	Supplier	Invoice Number	Net	VAT	Total	Description
03-Apr-23	Apr-23	SSE	44	40.44	2.02	42.46	Electricity Supply
03-Apr-23	Apr-23	SSE	44	5.15	0.25	5.40	Electricity Supply
03-Apr-23	Apr-23	Northants Calc	2933	469.04	43.40	512.44	Subs & Audit
22-Apr-23	Apr-23	Information Commissioners Office		35.00	-	35.00	Subscription
12-Apr-23	Apr-23	National Grid	4697114	701.34	140.27	841.61	New Light Power Socket
30-Apr-23	Apr-23	Clerks Salary		341.86		341.86	Staff Costs
30-Apr-23	Apr-23	HMRC		27.60		27.60	Staff Costs
30-Apr-23	May-23	N J Blackwell	610	90.40	18.08	108.48	Grass Cutting
01-May-23	May-23	Norton 360		9.98		9.98	Software 50% Contribution
24-Mar-23	May-23	West Northants Council		774.69	154.94	929.63	Pole for New VAS Machine