Parish Clerk Parish Office Telephone E-mail Website John Scott 2 Broadwater Lane, Towcester, NN12 6YF 07738-760618 <u>clerk@shutlangerparishcouncil.org.uk</u> www.shutlangerparishcouncil.org.uk

Councillors are hereby summoned and members of the public and press invited to the meeting of the council to be held in the Village Hall, Main Street, Shutlanger on 12 March 2020 at 8.00pm when the following business will be transacted.

Date issued / posted: 6 March 2020

#### **AGENDA**

- 20-01-1 CHAIRMANS ANNOUNCEMENTS
- **20-01-2** To receive and approve **APOLOGIES** for absence.

**Cllr Newson** 

- **20-01-3** To determine **DISPENSATION** requests and to receive any **DECLARATION OF INTEREST** on items on the agenda.
- 20-01-4 To receive and sign the MINUTES of the meeting held on 9 January 2020
- **20-01-5** To review the following **POLICY** of the council.
- **20-01-6** To receive any **ITEMS MEMBERS OF THE PUBLIC WISH TO RAISE.**
- **20-01-7** To receive an update from **COUNCILLOR SANDRA BARNES.**
- **20-01-8** To discuss the SNC Strategic Land Availability Assessment.
- **20-01-9** To approve any **PLANNING APPLICATIONS.**
- **20-01-10** To discuss the **CLERKS REPORT.**
- **20-03-11** To receive the **FINANCE REPORT.** 
  - 1) To note any receipts **£12,209.97**
  - 2) To note bank balance as at 28 February 2020 £46,255.37
  - 3) To note attached payments made since the last meeting.
  - 4) To determine payment of the attached accounts.

Copies of all council papers are available to download at <u>www.shutlangerparishcouncil.org.uk</u> Council members can be contacted via the Clerk

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	5) To consider and agree any new items and any removals from the Councils updated <b>ASSET REGISTER.</b>
20-01-12	To review any CORRESPONDENCE / CONSULTATION DOCUMENTS.
20-01-13	To discuss PARISH PLAN REVIEW.
20-01-14	To discuss NOMINATIONS and PROCESS for the upcoming elections.
20-10-15	To discuss TREE PLANTING program for the Playing Field.
20-01-16	To discuss FLOWER BOX arrangement.
20-01-17	To discuss VILLAGE FETE PLAN progress.
20-01-19	To receive ITEMS FOR THE NEXT MEETING on 14 May 2020.
20-01-20	To <b>SIGN</b> approved cheques.
20-01-21	Meeting CLOSE.

John Scott Clerk to Shutlanger Parish Council

### **Documents attached**

### Clerks Report, Asset Register, Payments Made, Accounts to be paid.

Members of the public are welcomed at all meetings of the Council and opportunity to speak will be given at the appropriate time within the meeting. Members of the public may also address the Council upon individual items listed on the agenda for a period not longer than 3 minutes provided that three clear days' notice is given to the Parish Clerk of the intention. Parish Council meetings are held in a public place and attendees need to be aware that under new legislation the meeting may be recorded and/or photographs taken. If any member of the public intends to record or take photographs, as a courtesy will you please declare this at the beginning of the meeting.

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### i) Payments made since the last meeting

Cheque No	Amount	VAT Inc	Payee	Description	Authority	
•	*	-	•	<b>*</b>	<b>•</b>	
300486	150.00	-	Village Hall Committe	Hall Fees	LGA 1972 111	
300487	338.00	-	JR Scott Nov	Salary	LGA 1972 112	
DD	5.09	0.02	SSE	Electricity Supply	Highways Act	
DD	39.23	1.86	SSE	Electricity Supply	Highways Act	
300488	93.60	15.60	N J Blackwell	Footpath Clearing	Open Spaces Act	
DD	18.00	-	Unity Bank	Service Charge	LGA 1972 111	
300487	338.00	-	JR Scott Dec	Salary	LGA 1972 112	
300487	17.60	-	JR Scott Expenses	Clerk Expenses	LGA 1972 112	

ii)

#### Accounts to be paid

Cheque No	Amount	VAT Inc	Payee	Description	Authority	
-	-		<b>v</b>	<b>v</b>	•	
DD	39.23	1.86	SSE	Electricity Supply	Highways Act	
DD	5.09	0.24	SSE	SE Electricity Supply H		
300493	248.00	41.00	Marcus Young	Narcus Young Dog Bin Emptying		
300493	684.00	114.00	Marcus Young	Dog Bin Installation	Open Spaces Act	
300494	338.00	-	JR Scott Jan	R Scott Jan Salary		
300492	9,287.09	1,547.85	Sovereign Design & F Play Equipment Deposit		LGA 1972 112	
DD	5.23	0.24	SSE	E Electricity Supply		
DD	40.44	1.92	SSE	Electricity Supply	Highways Act	
300494	338.00	-	RScott Feb Salary		LGA 1972 112	
300495	3,782.40	630.40	N J Blackwell Playing Field Re-development		Open Spaces Act	
300494	129.15	-	JR Scott Expenses Clerk Expenses		LGA 1972 112	

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#### **ASSETT Register**

Reg No	Category	Description	Supplier	Location	Purchase Price
-	•	·	·	<b>v</b>	·
3	Fixtures	Bus shelter		Main Road	1,522.93
4	Fixtures	Bus stop flag + post		Main Road	200.00
5	Fixtures	Public seat		Main Road	304.55
6	Fixtures	2 Notice boards		High Street, Bakers Lane,	1,200.00
7	Fixtures	3 Village planters		Showsley Rd, Main Road (2)	500.00
8	Signage	VAS 1 sign Battery	Sierzeaga GR32FC	Main Road (Towcester side)	3,000.00
9	Signage	VAS 2 sign Solar	Swarco	Main Road (Stoke side)	3,433.00
10	Signage	VAS battery charger	For VAS 1	Cllr Roberts	44.00
11	Fixtures	Defibrillator and cabinet	Community Heartbeat	Bakers Lane	2,426.00
12	Equipment	Laptop computer	НР	Parish Office	390.00
13	Equipment	2 single swings		Playing field, Showsley Rd	1,599.08
14	Equipment	1 balance beam		Playing field, Showsley Rd	79.93
15	Equipment	Leap frog poles		Playing field, Showsley Rd	159.88
16	Equipment	Goal post/nets		Playing field, Showsley Rd	937.13
17	Equipment	Sutcliffe Leisure slide		Playing field, Showsley Rd	2,706.01
18	Equipment	Gate and posts		Playing field, Showsley Rd	760.00
20	Land	Playing Field		Showsley Road	30,000.00
21	Lights	Quantity 19 Phillips 35w Libra Lights	Aylesbury Mains	Entire Village	6,830.61
22	Signage	RCD for VAS 1		Main Rd Showsley Rd Junction	358.20
23	Equipment	Software for VAS 1 Unit		Parish Office	-
				Total	56,451.32